



**CIVIC GOVERNMENT (SCOTLAND) ACT 1982
APPLICATION FOR MATERIAL CHANGE OF CIRCUMSTANCE
SECOND HAND DEALER'S LICENCE**

Each question must be answered		Surname		Forename(s)	
1	Full Name (block letters)				
2	Address Telephone No				
3	Age, Date and Place of Birth	Age	Date of Birth	Place of Birth	
4	Name of Company and address of premises				
5	Give name and address of person, company or firm, employing you to trade or state if self-employed.				
6	Is applicant to carry out day-to-day management of the trade? If not, give full name address and place and date of birth of any employee or agent so engaged. Give business hours and telephone number of applicant or agent.	YES/NO			

7 Details of proposed change to Licence	
8 Names, private addresses and places and dates of birth of directors, partners or other persons responsible for its management.	

9. State below particulars of **ANY CONVICTIONS** against you (continue on a separate sheet, if necessary). If there are none please indicate accordingly.

Date	Court	Offence	Sentence

N.B. Subject to the provisions of the Rehabilitation of Offenders Act 1974, ALL CONVICTIONS MUST BE DECLARED, including those not resulting in imprisonment or fines eg Community Service Orders, Compensation Orders, Deferred Sentences, Probation Orders, Admonitions etc.

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief.

Date Signature of Applicant or agent
 Agent's address

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Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £5,000.

Information supplied on this form may be held on computer, and applicants are advised that in processing this application, background enquiries will be made which may include reference to personal data held on computer.

To be lodged with Midlothian Council, Midlothian House, 40-46 Buccleuch Street, Dalkeith with the appropriate fee of £77.00.

***Payable by cheque (payable to Midlothian Council) or credit/debit card
(or by phone to 0131 270 7500) to Licensing***

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